

## Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
TBC	Review of Member Portal (website for elected district councillors)	The Member Portal was enhanced in December to include online submissions for requests for assistance with enquires from constituents. It was agreed to review the success/impact of the portal once it had been operational for a few months to assist with future development.	Specialist (Scrutiny & Member Development) and Digital Specialist (Business Relationship & Planning)
TBC	CIL Update	Verbal update on progress with Community Infrastructure Levy - allocation and prioritisation of the funding.	Case Service Team Leader (Service Delivery)
TBC (on hold due to Covid-19)	Overview of Voluntary sector support and draft Commissioning Model	At the January meeting of Scrutiny Committee members requested to have input to the draft Commissioning Model to replace strategic grants	Specialist (Strategic Planning)
TBC (on hold due to Covid-19)	Resident Survey	At the March Overview and Scrutiny Committee meeting when the Council performance report was being reviewed there was reference to a resident survey being conducted to capture feedback qualitative information, the survey structure and content will be discussed at this meeting.	Specialist (Performance)
TBC (on hold due to Covid-19)	Quarterly Corporate Performance Reports	The Committee review the Performance Reports on a quarterly basis, they use this tool to ensure Council services are managed well and deliver effectively for local people. The committee use the information to help identify problems and improve services.	Specialist (Performance)

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:

<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

### Current Task & Finish Reviews (most are temporarily suspended due to Covid-19)

Date Commenced	Title and Purpose	Members
Jan / Feb 2020 <i>(reconvened mid July 2020)</i>	Council Tax Support Scheme 2021/2022 - to ensure the Council Tax Scheme is still effective for both recipients and the Council.	Cllrs Rob Stickland, Sue Osborne, Charlie Hull and Tim Kerley. (with the Customer Connect Team Manager)
Jan / Feb 2020	Productivity Analysis – understanding the cost of services, products and process.	Robin Bastable, Nicola Clark, Jeny Snell, Brian Hamilton, Crispin Raikes and Gerard Tucker. (with the Income & Opportunities Manager)
TBC	Understand the effect of short term lettings in South Somerset, how to minimise risks and maximise positive economic impact. (Airbnb type rentals) on Tourism, Business Rates, Housing and Regeneration across South Somerset.	Cllr Brian Hamilton, Nicola Clark and Mike Stanton.
TBC	SSDC Environment Strategy - assist the Communities of Practice to aid delivery plan.	Cllrs Charlie Hull and Mike Stanton
If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – <a href="mailto:stephanie.gold@southsomerset.gov.uk">stephanie.gold@southsomerset.gov.uk</a>		